

First Login

eSupplierConnect

August 31st, 2017

Version 7

FIRST PORTAL ACCESS

<p>1</p>	<p>Access to eSupplierConnect Portal: https://www.esupplierconnect.com</p>
<p>2</p>	

3



Insert the User ID provided to you by e-Mail.

Insert the Password provided to you by e-Mail.

Click the LOGIN button.

4

Password Change ✕

You have to change your password. To change the password, type the old one and the new one in the correct fields.

PASSWORD CHANGE RULES

1. Password length should be at least 8 characters
2. New password must contain at least one character from three of the following character types:
 - Upper case letters (A, B, C,...)
 - Lower case letters (a, b, c, ...)
 - Numbers (0, 1, 2, 3, 4, 5, 6, 7, 8, 9)
 - Special characters (! ~ - + = ? / ...)
3. Password should be different from the last 4 previously used
4. The password should not contain text that closely matches part of the name, surname or user ID

Press CHANGE PASSWORD button to complete the procedure.

Insert the Initial Password provided to you in the email communication (the same inserted in the previous screen).

Insert the new Password (**please check the rules displayed in the frame and check if the Shift button is active**).

Insert the same Password set in the field above.